



SKILLS

AutoCAD - Experience with drafting plans and elevations, paper space and PDF printing, and creating construction documents.

SketchUp - Experience with designing interiors, rendering, creating custom materials, and presentation layouts.

InDesign - Familiar with tools and designing small and large scale presentations.

Photoshop - Familiar with tools, modifying images, and incorporating images into InDesign layouts.

V-Ray - Rendered Sketchup models with materials and light sources to create a photorealistic image for presentations.

Revit - Created a complete set of construction documents, elevations, and renderings.

Specifications - Experience writing detailed specifications for sourced and custom products.

Space planning - Designed floor plans with consideration for ADA requirements, client needs, and circulation within the space.

Kitchen & Bath - Knowledge of NKBA guidelines, cabinetry nomenclature, and universal design for kitchens and baths.

Lighting design - Familiar with various lighting techniques, fixtures, lamps, and using light to affect the mood and utilization of a space. Designed reflected ceiling plans with switching and circuit planning.

Project management - Led projects, organized priorities, created schedules, and communicated effectively with all parties involved to meet client needs and complete projects on time.

Account management - Managed multiple client portfolios at once, proactively identifying areas in need of improvement, and designed solutions.

Office software - Microsoft Office, PC, Mac, and Google Drive.

EDUCATION

Portland Community College

AAS Interior Design

January 2017 - June 2019,
PORTLAND, OR

California State University, Fullerton

BA Philosophy

August 2002 - January 2008,
FULLERTON, CA

EXPERIENCE

Nest Showroom

Internship

January 2020 - February 2020
PORTLAND, OR

Organized fabric and wallpaper samples. Researched lighting and furniture options for clients. Designed displays highlighting featured wallpaper and complementing fabrics.

Metke Remodeling

Internship

April 2019 - June 2019
LAKE OSWEGO, OR

Assisted with site measurements, as-built drawings, materials selection, developing concepts for client review, project scheduling, and budgets. Designed a patio, approved by client, and built by the Metke team.

Huron Consulting Group

Client Relationship Owner

September 2014 - September 2016,
PORTLAND, OR

Managed client accounts for hospital revenue software. Utilized project management, account management, and customer service skills.